Bulletin of

Mississippi Southern College

Division of Extension and Correspondence Study

Your New Campus
At Home
By Extension

1960 • 1961

Published by
Mississippi Southern College
Hattiesburg, Mississippi

PAMPHLET COLLECTION
MISSISSIPPI SOUTHERN COLLEGE

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MISSISSIPPI SOUTHERN COLLEGE

"The Friendly College of South Mississippi"

Member of

American Council on Education. Association of American Colleges. Association of Urban Universities. American Association of University Women. Commission on Accrediting. Conference of Deans of Southern Graduate Schools. Mississippi Association of Colleges.

Association of University Evening Colleges, Adult Education Association, Association for Field Services in Teacher Education

Accredited by

National Council of Accreditation for Teacher Education. Southern Association of Colleges and Secondary Schools. National Association of Schools of Music

LOCATION: Mississippi Southern College is in the center of South Mississippi, conveniently located almost equidistant from Jackson, Meridian, Gulfport and McComb. The buildings are new, clean, and modern in a beautiful setting with pine trees, water oaks, azaleas, camellias, and a tropical lagoon.

COURSES OF INSTRUCTION: Courses leading to the B.S., B.M., B.A., M.M., M.A., M.Ed., Ed.D. and Ph.D. degrees are offered. Courses are offered in Education of Teachers, Science and Mathematics, Home Economics, Music and Art, Commerce and Business, Social Studies, Health and Physical Education, Language, English, Speech, Journalism, Industrial Arts, Library Science, Pre-Medicine, Pre-Law, Pre-Engineering and Medical Technician. Graduate courses are offered in Administration, Secondary Education, Elementary Education, Physical Education, Music, and Home Economics.

RECREATIONAL OPPORTUNITIES: Hard-surfaced tennis courts, a swimming pool, an eighteen-hole golf course, a gymnasium, tours to New Orleans, deep sea fishing on the coast, lectures, dances and intra-mural sports are available for recreation.

BULLETIN OF
MISSISSIPPI SOUTHERN COLLEGE

DIVISION OF EXTENSION
and
CORRESPONDENCE
STUDIES

Published by
MISSISSIPPI SOUTHERN COLLEGE
HATTIESBURG, MISSISSIPPI

VOLUME 48 OCTOBER 1, 1960 NUMBER 2

Published Quarterly by Mississippi Southern College, Hattiesburg, Mississippi. Entered as second-class matter February 19, 1917, at the Post Office at Hattiesburg, Mississippi, under Act of August 24, 1912.

(Owned and published by Mississippi Southern College, Station A, Hattiesburg, Mississippi)

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DIVISION OF EXTENSION AND CORRESPONDENCE STUDIES

PURPOSES AND AIMS

The purpose of the Division of Extension and Correspondence is to make available, as largely as possible, to every community and every individual in the state the advantages of the general equipment, educational training, and specialized information represented on the College Campus.

ORGANIZATION FOR SERVICE

Extension Classes

Mississippi Southern College is prepared to serve adults of Mississippi through extension classes held in local communities. Arrangements have been made to offer by extension the majority of courses included in the regular college catalogue on condition that satisfactory library and laboratory facilities are available. In the fields of Commerce, English, Education, Psychology, Geography, and Social Studies, it is possible to offer a number of courses without special library arrangements other than those available through the college.

Consultative Service

Consultative services are available through the Division of Extension and Correspondence to teachers, administrators, and boards of education for the improvement of instruction and administration in the public schools of Mississippi.

In-Service Courses

Certain short-term in-service non-credit courses are offered upon request. These courses may be planned with sponsoring groups when a particular need arises in a community.

Permanent Extension Centers

At present, the Extension Division has in operation two permanent centers, one at Meridian and one at Biloxi. The Meridian Center is attended primarily by veterans of the Korean War, although classes are open to all qualified citizens of the Meridian area. Classes meet in the Meridian Junior College Building, with registration usually being held on the first Monday evening of each quarter.

Enrollment at the Biloxi Center is comprised primarily of Keesler Air Force Base personnel. However, classes at this Center are also open to all qualified citizens of the area. Interest in the program on the part of civilians is increasing rapidly. Several classes are developing each quarter which have few, if any, members of the armed forces in them. All classes meet in the Mary L. Michel Junior High School Building, with preregistration and formation of classes normally being held on the first Monday evening of each quarter.

Individuals interested in enrolling in classes at either of these centers may obtain a schedule of the courses to be offered during the succeeding quarter by writing the Extension Division.

Correspondence Study

For the convenience of those who are unable to attend College, a well-rounded curriculum is offered by correspondence at a nominal fee in selected subjects carrying college credit. Approximately one-fourth of the requirements for the bachelor's degree may be met through correspondence and/or extension courses. All courses for college credit given by correspondence count for regular credit in the college and for approved credit on State Certificate. However, **such courses do not carry quality points or residence credit.** High school courses are offered by correspondence and are acceptable as entrance credits by the College.

GENERAL REGULATIONS FOR EXTENSION CLASSES

1. Any person qualified to profit by an extension course may be admitted to the classes for non-credit study. However, those who expect college credit for a course must meet regular admission requirements. Students will be permitted to do extension work during regular attendance at any college only on permission of their dean.

2. Extension classes spend the same number of hours in recitation as are required for the same courses taken in residence. No extension class may meet for more than sixteen hours in one week or four hours in one day.

3. Extension classes are organized upon proper petition. Any school principal, superintendent, or responsible local citizen may petition for an extension class, provided he has secured the signatures of not less than twenty qualified persons who join the request for the same course. Blanks for signatures may be secured from the Extension Division. Before mailing the petition to the Extension Division, the prospective class members should make sure that they can provide a suitable classroom, with lights and heat to be furnished without cost to the college.

4. The registration fee for extension is $6.00 per quarter hour in both undergraduate and graduate courses.

5. The Mississippi Southern College Bookstore will sell books to students taking extension work, or books may be purchased directly from the publisher.

6. Non-credit short-term courses may be organized through the Extension Division. These courses may be of different lengths of time depending on the need of a particular community group. Fees must be set according to the type of program planned, the number of participants, and the facilities provided.

7. No student may register in any extension course after the beginning of the third class meeting. All fees are to be paid not later than the second meeting of the course.

8. **Fees are not transferable and are not returnable after the second meeting of the class.**

CORRESPONDENCE COURSES

INTRODUCTION

Although the direct or residence method of instruction is superior in some respects, the correspondence method of study presents a number of advantages which makes it particularly suited to the need of the serious student who is actively interested in the mastery of his studies.

Some of the more apparent advantages of correspondence instruction

are: a correspondence course may be begun at any time and completed without interruption as rapidly or as slowly as desired; the student may concentrate on one course at a time; he is unhampered by limitations of time in studying or reciting, or by the rate of a class through the course; every part of each assignment is covered thoroughly, individual attention being given to each student, which insures the mastery of the course; the recitations take written form, giving training in logical thinking and arrangement of data, and developing the student's ability of expression; writing the recitation helps the student to remember the significant points of the course, and the written assignments give it permanent form, easily accessible for future reference; and finally, correspondence study, seriously undertaken, develops in a marked degree the student's initiative, self-reliance, accuracy, and above all, his perseverance.

GENERAL INFORMATION

Correspondence courses do not offer a short cut; they are organized to coincide as closely as possible with the corresponding courses offered in residence at the College and are usually taught by instructors having charge of similar residence courses. The chief merit of such courses is that they offer the isolated student, teacher, housewife, and businessman the opportunity of advantageously utilizing spare hours at home in the pursuance of studies for college credit under college tutelage.

A correspondence course is presented in a number of assignments, usually twenty-four for a four quarter hours' course. Several hours of preparation are expected on each assignment, since an assignment represents approximately one half week's work in residence. Each assignment contains full directions for study, including references to the text, necessary suggestions for assistance, and questions to be answered. Upon satisfactory completion of a correspondence course, including a final examination, college credit will be granted.

From time to time, as demand warrants, new correspondence courses will be added to the list offered. It is advisable for the student to request new courses especially desired, since a real demand must be evinced for a course before it will be regularly offered in the correspondence schedule.

HIGH SCHOOL CORRESPONDENCE

Mississippi Southern College, in cooperation with the State High School Accrediting Commission, established a Department of High School Correspondence in 1946. The specific aims of this department are varied; but the primary purposes are: (1) To provide opportunity for further study to those for whom it is inconvenient to attend regular school, (2) To extend the high school curriculum, (3) To provide courses meeting specific college entrance requirements.

A student taking high school correspondence work for credit must have a supervisor to be appointed by the high school superintendent. The supervisor must not be a parent or guardian of the student.

The registration fee for each one-half unit of credit is $15.00. All courses are divided into one-half units. The student pays the postage on the lessons that he sends in for grading and the college pays the postage on the graded lessons that are returned to him.

Textbooks may be purchased by the student from the Mississippi Southern College Bookstore, Station A, Hattiesburg, Mississippi. All requests for books sent to the Correspondence Department will be returned to the student.

No fees will be refunded after the student has registered for a course. Fees are not transferable.

The maximum time for completion of a one-half unit course is one year from the date of registration. For reasons considered adequate by the Correspondence Department, this time may be extended one time only for three months upon payment of a renewal fee of $3.00. Application for such extension of time must be made before date of expiration of the course.

The minimum time for the completion of a one-half unit course is one month from the date of registration. This permits a student to complete a course at approximately the same rate as he would in regular school. A student may register for only one course at a time.

For further information, please write the Department of High School Correspondence, Mississippi Southern College, Hattiesburg, Mississippi.

COLLEGE CORRESPONDENCE

GENERAL REGULATIONS

1. The matriculation fee for a correspondence course is $5.00 per quarter hour. Thus, the fee for a four hour course is $20.00, for a three hour course $15.00, and for a two hour course $10.00.

2. Textbooks may be ordered by the student from the college bookstore or from the publisher whose name and address are listed on the first assignment sheet as well as in this bulletin following each course description. The price of textbooks may change slightly without notice. Used textbooks may be purchased from the college bookstore when available for 80% of the new book price. Any correspondence about textbooks should be addressed to the Mississippi Southern College Bookstore, Station A, Hattiesburg and NOT to the Extension Division.

3. Fees are not returnable after lesson assignments have gone out of the correspondence office. Fees are not transferable.

4. If credit is desired, the student must meet the usual college entrance requirements and the course prerequisites. Only those courses numbered below one hundred are open to students of freshman or sophomore rank.

Freshman courses are numbered 1 through 49.

Sophomore courses are numbered 50 through 99.

Junior courses are numbered 100 through 149.

Senior courses are numbered 150 through 199.

Graduate courses are numbered above 500, and are not offered by correspondence.

5. No more than forty-eight quarter hours earned in extension and correspondence may be counted toward a degree from Mississippi Southern College. All of the forty-eight hours may be earned by extension or all of the forty-eight hours may be by correspondence or in any combination of the two as long as the total is not more than forty-eight quarter hours.

6. Students seeking enrollment for correspondence study courses are required to fill out an application blank for each course desired. A student may not enroll for more than one course at a time.

7. The maximum time for the completion of a four hour course (twenty-four lessons) is one year from the date of acceptance of the application. For reasons considered adequate by the Correspondence Division,

this time may be extended one time for three months upon payment of a fee of $3.00. Applications for extension of time should be accompanied by the fee for such extension. No such application can be considered unless received before the date of expiration of the course.

8. The minimum time for the completion of a course is one month from the date of beginning work, provided assignments are sent in two or three at a time at regular intervals proportionately spaced over the minimum time.

9. Students will not be permitted to rush through correspondence courses. Lessons should be carefully prepared and the student should not apply for the final examination until he is adequately prepared to take it.

10. **No work may be done by correspondence while a student is in attendance at any institution of learning unless he has written permission of the dean of his college.** It must be understood that if correspondence is allowed while in residence, it becomes a part of the student's load for the quarter, and this work must be completed within that quarter. Courses taken during the Christmas vacation period will be counted as part of the student's load for the winter quarter.

11. Teachers in service will not be allowed to complete more than four quarter hours per quarter. Correspondence work and extension may be taken at the same time if the rule that no more than four quarter hours may be taken in any one quarter is observed.

12. As the lessons are completed, the student should mail or bring them to the correspondence office for correction by the instructor.

13. Credit will not be allowed when there is evidence that unfair assistance has been obtained either on the lessons or the final examination. Students denied credit for this reason may not repeat the course by correspondence.

14. Two persons from the same school community or the same family are requested not to register for the same course, because persons taking correspondence are not to work together except in correspondence class.

15. Correspondence courses may not be taken to remove failing or incomplete grades received in campus courses without the written approval of the Dean.

16. Students under suspension from any college will not be permitted to take correspondence courses during the period of suspension.

17. A non-residence course in correspondence that is to be used to complete graduation requirements must be completed, including the examination, and be in the hands of the correspondence department not later than two weeks before the date of the commencement at which time the student aspires to receive his degree.

18. The Correspondence Department is not responsible for lessons lost in the mail due to insufficient postage or otherwise.

RULES FOR PREPARATION OF ASSIGNMENTS

1. Use 8½x11 light weight typing paper. Envelopes addressed to the Correspondence Department are sent with the outline of the course. The lessons must be mailed in these envelopes, three or more assignments to an envelope.

2. In preparing assignments, observe carefully the following rules:

   a. Write on one side of paper only.

   b. Write with ink or use typewriter.

c. Leave a margin of one inch on left side of paper.

3. Write your name and address, the name of the course, and lesson number at the top of the first page of each assignment.

4. Do not include any letters with lessons. All business and other communications must be written on a separate sheet and mailed in a separate envelope. The college is not responsible for any delay caused by letters being enclosed in assignments.

5. At the end of the course, return all assignment sheets together with the last lesson.

MAILING OF LESSONS

1. In the upper left corner of the envelope addressed "Department of Correspondence," in which the recitation paper is enclosed, write your full name and address.

2. In the lower left corner of the envelope, write the name of the course and numbers of the assignments.

3. Have your lessons weighed before mailing; be sure there is enough postage on them. When the postage is insufficient the lessons will not be accepted by the Extension Division until full postage has been paid.

EXAMINATION INSTRUCTIONS

I. To Students in attendance at Delta State College, Mississippi Southern College, Mississippi State University, The University of Mississippi, and all Junior Colleges of the State of Mississippi:

Effective September 1, 1960, final examinations for college credit for correspondence courses taken with any of the above referred to colleges will be given at the centers listed in this bulletin at the hours and on the days specified and by the persons named. To request an examination, fill out the "Application for Correspondence Examination" Form B. This form should be executed and mailed to the Department of Correspondence after all lessons in the course have been submitted and at least ten days prior to the date on which the examination is to be written.

II. To Residents of the State of Mississippi who are not aattending any college:

The instructions set forth in Paragraph I above are applicable to all individuals falling in this category.

III. To Students attending Mississippi Colleges which are not listed on Page Two of these instructions:

All individuals in this category will write their final examinations under the supervision of the dean or registrar of their college. It will be the responsibility of the student to secure the consent of one of these individuals to supervise the examination. Examinations will be requested on the "Application for Correspondence Course Examination" Form A. This form should be executed and mailed to the Department of Correspondence after all lessons in the course have been submitted and at least ten days prior to the date on which the examination is to be written.

IV. To Non-Residents of the State of Mississippi:

Correspondence course students residing out of the State of Mississippi

will write their examinations under the supervision of a registrar or dean of a college or university, or a director of correspondence study at a college or university. After the completion of all lessons the student will make arrangements with one of these individuals as to a time and place for the examination, and will request the examination from the Department of Correspondence at least two weeks prior to the date on which he wishes to write it. Examinations will be requested on the "Application for Correspondence Course Examination" Form A.

V. To Members of the Armed Forces:
Correpondence students in the Armed Forces will write their examinations under the supervision of their education officer or commanding officer. Arrangements for the examination will be made in the manner described in Paragraph IV above.

IMPORTANT NOTICE: All students will furnish their examination supervisor with 25c postage to mail their examination to the Mississippi Southern College Department of Correspondence.

In applying for an examination, the student may use the application form submitted with the correspondence lessons or the one contained in this bulletin, whichever is found to be most convenient.

SCHEDULE OF CORRESPONDENCE EXAMINATION CENTERS FOR SENIOR COLLEGES IN MISSISSIPPI—1960-1961

Effective September 1, 1960, final examinations for college credit correspondence courses of Delta State College, Mississippi Southern College, Mississippi State University, and the University of Mississippi will be given at the centers listed below at the hours and on the days specified and by the persons named.

Cleveland—Delta State College, Mrs. Margaret Love Gary, Director of Correspondence Study, Room 107, Broom. Saturday mornings at 8:30 and Wednesday afternoons at 1:00.

Hattiesburg—Mississippi Southern College, Mrs. Alma Ladner, Assistant Director of Correspondence Study. Saturday mornings at 8:30 and Tuesday afternoons at 1:00. Other days by special request.

Oxford—The University of Mississippi, Miss Vassar Bishop, Director of Correspondence Study, Room 9, Mississippi Center for Continuation Study. Saturday mornings at 8:30 and Tuesday afternoons at 1:00.

Starkville—Mississippi State University, Dr. D. H. Vass, Head, Department of Adult Education. Saturday mornings at 8:30 and Monday afternoons at 1:00.

Examinations will not be given on the following Saturdays and on legal holidays:

September 3, November 26, December 24, December 31, 1960.

April 1, September 2, December 2, December 23, December 31, 1961.

Examinations will be given at the following centers on Saturday mornings only except on the Saturdays listed above and on legal holidays.

Booneville—Northeast Junior College, Mr. E. J. Goddard

Decatur—East Central Junior College, Mr. Denver Brackeen

Ellisville—Jones Junior College, Mrs. C. W. Lord

Fulton—Itawamba Junior College, Mr. R. L. Woods, Registrar

Goodman—Holmes Junior College, Mr. E. W. Wilson, Dean

Gulfport—Gulf Park Junior College, Mr. William T. Sadler, Dean

Jackson—The University of Mississippi Center, Mr. Maurice N. Inman, Director, Millsaps College Campus

Mathiston—Wood Junior College, Mr. H. H. Moos

Meridian—Meridian Junior College, Mr. A. C. Johnson

Moorhead—Sunflower Junior College, Mr. A. J. Thigpen, Dean

Natchez—Natchez High School, Miss Margaret Martin, Supervisor of Secondary Education, Natchez High School

Perkinston—Perkinston Junior College, Mr. W. P. Lipscomb, Dean

Poplarville—Pearl River Junior College, Mr. Robert L. Johnson, Dean

Scooba—East Mississippi Junior College, Mr. John Barrett

Senatobia—Northwest Junior College, Mr. James P. McCormick

Summit—Southwest Junior College, Mr. Horace Holmes, Dean

Vicksburg—All Saints' Episcopal Junior College, The Reverend Wade Egbert, Dean

Wesson—Copiah-Lincoln Junior College, Mr. B. F. Hunter, Registrar

Correspondence course examinations for students attending any of the above named colleges, and for individuals residing in Mississippi but not attending any college will be given only at the centers listed and only on the dates and hours specified.

Students who do not reside in Mississippi will write their examinations under the supervision of the dean or registrar of a college or university. Members of the Armed Forces will write their examinations under the supervision of their base education officer or commanding officer. Arrangements for the examination should be made in accordance with the instructions contained elsewhere in this bulletin.

To avoid delay in receiving the examination, the student should ascertain that the correct "Application for Examination" form is executed. This form should be mailed to the Correspondence Division in an envelope in which no lessons or other papers are included.

APPLICATION FOR EXAMINATION

FORM A

A. For non-residents of the State of Mississippi, including members of the Armed Forces.

B. For residents of the State of Mississippi who are attending colleges NOT listed on the attached schedule of Correspondence Examination Centers.

TO: Mississippi Southern College
Department of Correspondence Study
Hattiesburg, Mississippi

Please send my examination in _____
(name of course)

to _____ _____
(name) (title)

_____
(address)

I have contacted the person whose name appears above and (he) (she) has agreed to supervise the examination on _____
(date)

_____
(place)

_____
(signature)

_____
(address)

APPLICATION FOR EXAMINATION

FORM B

A. For residents of the State of Mississippi who are attending one of the colleges listed on the attached schedule of Correspondence Examination Centers.

B. For residents of the State of Mississippi who are not attending any college.

TO: Mississippi Southern College
Department of Correspondence Study
Hattiesburg, Mississippi

Please send my examination in _____
(course)

to the person in charge of the Examination Center located at

_____ _____
(town) (school)

I plan to take the examination on _____
(date)

_____
(signature)

_____
(address)

(Note to student: Please execute one of the above forms and mail it to the Correspondence Department **at least 10 days** prior to the date you desire to take the examination.)

VETERANS

Eligible veterans may now take courses by correspondence under P. L. 550. Courses taken will, of course, have to apply toward the veteran's degree objective either as elective or core subjects. A veteran may take a maximum of forty-eight quarter hours by extension and correspondence work combined to apply toward a degree. The veteran will not receive any subsistence from the Veterans Administration for correspondence work but will be reimbursed for the number of lessons completed at the rate of 83c per lesson. A veteran may initiate his program under the Bill or may renew his Bill in this manner.

DESCRIPTION OF COURSES OFFERED BY CORRESPONDENCE

SCHOOL OF COMMERCE AND BUSINESS ADMINISTRATION

DEPARTMENT OF BUSINESS ADMINISTRATION

R. R. Hardin Paul Weisend

40—INTRODUCTION TO BUSINESS. Four hours.
A study of business principles including the history of the various types and kinds of businesses, also the various forms of business enterprise. It is a study of the factors of production, distribution, consumption, communication exchange, financial management and records. It also treats with the place of government in business and how businesses are operated individually and collectively.

Textbook: INTRODUCTION TO BUSINESS, by Glos and Baker, South-Western Publishing Company, Cincinnati, Ohio, 1955.

126—GENERAL INSURANCE. Four hours.
A beginning course in insurance, designed to explain the fundamental principles of risk and risk bearing and to introduce the insurance mechanism as a device for reducing risk and sharing losses.

Textbook: PRINCIPLES OF INSURANCE, Mehr and Cammack, Revised Edition, Richard Irwin, publisher.

142—PRINCIPLES OF MANAGEMENT. Four hours.
Basic management concepts and principles applied to the functions of planning, organization and control in a business enterprise.

Textbook: PRINCIPLES OF MANAGEMENT, by Terry, G. E. Irwin Co., 3rd edition.

166—BUSINESS LAW. Four hours.
Fundamental principles of law most frequently involved in business transactions, including contracts, sales, partnerships, master and servant, principal and agent, corporation, negotiable instruments, property, bailments, and common carriers, with the view of enabling business men to avoid litigation.

Textbook: BUSINESS LAW by Anderson, Pomeroy, and Kumph, South-Western Publishing Company, Cincinnati, Ohio, 5th edition..

167—BUSINESS LAW II. Four hours.
A study of the principles of law that apply to bailor and bailee, carriers and shippers or passengers, vendor and vendee, mortgagor and mortgagee, landlord and tenant; the relation of partners; corporations and stockholders; property; deeds of conveyance.

Textbook: BUSINESS LAW by Anderson, Pomeroy, and Kumph, South-Western Publising Company, Cincinnati, Ohio, 5th Edition.

170—REAL ESTATE. Four hours.
An introduction to the field of real estate covering the principles of

valuation, appraisal, financing and marketing of real estate.

Textbook: REAL ESTATE, PRINCIPLES AND PRACTICES, by M. A. Unger, Southwestern Publishing Co.

DEPARTMENT OF BUSINESS EDUCATION

Mabel Baldwin

103—BUSINESS CORRESPONDENCE. Four hours.

A course dealing with (a) general principles of letter-writing, such as physical make-up of the letter, the construction of business letters, the grammar and punctuation of business letters; and (b) various types of business letters, such as sales letters, collection letters, credit letters, form letters, and letters of application.

Prerequisites: English 25, 26, and 27 and the ability to type.

Textbook: Menning and Wilkinson, WRITING BUSINESS LETTERS, Homewood, Ill., Richard D. Irwin, Inc., 1955.

DEPARTMENT OF ACCOUNTING

Ben L. Forbes

71—PRINCIPLES OF ACCOUNTING I. Four hours.

The meaning and purpose of accounting, the balance sheet, the profit and loss statement, the trial balance, working papers, the accounting cycle, accounting for purchases, sales and cash, and the periodic summary.

Textbook: ACCOUNTING PRINCIPLES, by Noble and Niswonger, New Rochelle, New York: Southwestern Publishing Co., latest edition. The workbook for this text is also required.

72—PRINCIPLES OF ACCOUNTING II. Four hours.

Prerequisite: Accounting 71.

Accounting for notes and interest, deferred and accrued items, valuation of current and fixed assets, accounting procedures, the voucher system, accounting for payrolls, and accounting for taxes.

Textbook: ACCOUNTING PRINCIPLES, by Noble and Niswonger, New Rochelle, New York: Southwestern Publishing Co., latest edition.

73—PRINCIPLES OF ACCOUNTING III. Four hours.

Prerequisite: Accounting 72.

A treatment of partnership, corporation, department, and branch, and manufacturing accounting.

Textbook: ACCOUNTING PRINCIPLES by Noble and Niswonger. New Rochelle, New York: Southwestern Publishing Company, latest edition.

DEPARTMENT OF ECONOMICS

R. R. Hardin

55—PRINCIPLES OF ECONOMICS—PART I. Four hours.

An introduction to economic analysis and its use in dealing with business problems, a study of price theory as related to competitive and monopolistic market structures, and economic principles as they relate to the distribution of income on functional and individual levels.

Textbook: PRICES, INCOME, AND PUBLIC POLICY, by Allen, Buchanan, and Goldberg, McGraw-Hill Book Company, New York, 1954.

56—PRINCIPLES OF ECONOMICS—PART II. Four hours.

A continuation of economic study, with emphasis on the macro-economic analysis of national income theory, governmental fiscal and monetary policy formation, and international economics.

Textbook: (Same book as used in Economics 55)

130—PRINCIPLES OF MARKETING. Four hours.

An introductory course designed to give a general understanding of marketing forces, institutions, policies, and functions as they relate to the economic structure.

Textbook: MARKETING—AN INSTITUTIONAL APPROACH, by Duddy and Revzan, 2nd Edition, McGraw-Hill Book Company, 1953.

134—SALESMANSHIP. Four hours.

This is a study of sales tactics and methods, giving consideration to the psychology of selling, buying motives, preparations of sales, prospecting, equipment, canvass, securing an interview, approach, demonstrations, objections, closing, types of customer, qualifications of salesmen.

Textbook: SALESMANSHIP by Russell and Beach, 4th Edition, McGraw-Hill, New York.

EDUCATION

Dr. Miller, Dr. Bigelow, Dr. Boroughs, Mrs. Dent, Dr. Easterling, Mr. Hagenson, Dr. Knight, Dr. Wall, Dr. Weatherford, Dr. Wilber

20—THE TEACHER AND THE COMMUNITY. Four hours.

An orientation course designed to introduce the student to different phases of education and psychology, to prepare him for advanced courses, and to help him decide in what field he would like to work.

Textbook: EDUCATION IN A DEMOCRACY, 4th edition, by Alonzo F. Myers and Clarence O. Williams, Prentice-Hall, Inc., New York, 1948.

66—THE MODERN ELEMENTARY SCHOOL. Four hours.

An introduction to elementary education stressing school organization, curriculum, materials and methods in the elementary school, the daily schedule, school reports, and the personality of the teacher as a factor in success.

Textbooks: THE ROLE OF ELEMENTARY EDUCATION, by Baxter, Lewis, and Cross, D. C. Heath and Company, Boston, 1st Edition, 1952.

EDUCATION IN THE ELEMENTARY SCHOOL, by Caswell and Foshay, 3rd Edition, 1957, American Book Company, Atlanta, Georgia.

A POUND OF PREVENTION, by James L. Hymes, Jr., New York Society for Mental Health, 3rd Edition, 1954 or 1956.

101—ARITHMETIC IN THE ELEMENTARY SCHOOL. Four hours.

A course in the methods of teaching arithmetic in the elementary grades. Special attention is given to developing an understanding of systems of notation, acquiring the language of mathematics, thinking in situations involving quantity, and use of materials in arithmetic.

Textbooks: UNDERSTANDING AND TEACHING ARITHMETIC IN THE ELEMENTARY SCHOOL, by E. T. McSwain and Ralph J. Cooke, 1958, Henry Holt and Company, Inc., New York, N. Y.

TEACHING ARITHMETIC FOR UNDERSTANDING, by John L. Marks, C. Richard Purdy, and Lucien B. Kinney, 1958, McGraw-Hill Book Company, Inc., New York, N. Y.

103—SOCIAL STUDIES IN THE ELEMENTARY GRADES. Four hours.

Social studies in the broad fields and core curriculum with emphasis on objectives and content. Area of study, sequence of units, and the evaluation of social studies units is stressed. Preparation of a complete social studies unit is required.

Textbook: Michaelis, John U., SOCIAL STUDIES FOR CHILDREN IN A DEMOCRACY. 2nd Edition. Prentice-Hall, Englewood Cliffs, N. J.

107—READING AND LANGUAGE ARTS IN THE ELEMENTARY SCHOOL. Four hours.

A course dealing with basic reading problems in the elementary grades, reading interests, and the appraisal of reading abilities. Concerns the creative aspects of language and the elimination of errors of speech.

Textbooks: Deboer, John and M. Dallman, THE TEACHING OF READING. New York: Henry Holt and Company, Incorporated, 1960.

Herrick, Vergil and Leland Jacobs, CHILDREN AND THE LANGUAGE ARTS. New York: Prentice-Hall, Inc., 1955.

113—PRINCIPLES OF TEACHING IN HIGH SCHOOL. Four hours.
Prerequisite: Psychology 119.

This course is a survey of the aims, principles and methodology of secondary education. Emphasis is laid on the preparation of the teacher,

the learning situation, effective techniques of directing learning, and classroom control. Experience is given in planning for teaching and in evaluation of learning. In addition to the two textbooks, certain mimeographed supplementary materials will be sent to the student at appropriate times.

Textbooks: MODERN METHODS IN SECONDARY EDUCATION, by Jean Grambs, William J. Iverson, and Franklin K. Patterson, New York, Dryden Press, Revised edition, 1958.

BETTER TEACHING IN SECONDARY SCHOOLS, by Marvin D. Alcorn, R. A. Houseman, and Jim R. Schunert, New York, Henry Holt and Company, 1954.

117—METHODS AND MATERIALS IN CHILDREN'S LITERATURE. Four hours.

Reading in mythology, fables, folk tales, history, biography, Mother Goose rhymes, and poetry. Narrative and dramatic presentations. Comparative editions, graded bibliography, and evaluations of content and illustrations of children's books. Choral reading and folklore project.

Textbooks: Arbuthnot, May Hill, CHILDREN AND BOOKS (Revised Edition), Scott, Foresman and Company, Atlanta, 1957.

Johnson, Edna, Scott, Carrie E., and Sickels, Evelyn R., ANTHOLOGY OF CHILDREN'S LITERATURE, Houghton Mifflin Company, Cambridge, Mass., 1948.

128—FOUNDATIONS OF EDUCATION. Four hours.

The background, bases, underlying principles, purposes, organization, and trends in education in the United States.

Juniors and seniors preparing for secondary school teaching may take this course in lieu of Education 20.

Textbook: HISTORY OF AMERICAN EDUCATION, by Stuart G. Noble, Rinehart & Company, New York, 1938.

136—PRINCIPLES OF GUIDANCE. o

An introductory course dealing with the fundamental philosophy, methods and organization of guidance services in the public secondary schools.

Textbook: GUIDANCE SERVICES IN SCHOOLS. 2nd Edition. Froehlich, C. P., McGraw-Hill Book Company.

143—METHODS AND MATERIALS IN ELEMENTARY GRADES. Four hours.

Methods are presented with their relatedness to materials, type of program and scope and sequence of curriculum. Stress is placed on improved techniques in light of research in these fields: language arts, social studies, number relationships, skills of the three R's, science, health, and creative experiences.

Textbook: Thomas, WAYS OF TEACHING, Longman, Green and Company, New York, 1955.

Optional and additional reading: Beauchamp, BASIC DIMENSION OF ELEMENTARY METHOD, Allyn and Bacon, Boston, 1959.

Thomas and Swartout, INTEGRATED TEACHING MATERIALS, Longman, Green and Co., 1960.

151K—(Formerly Mathematics 131)—THE TEACHING OF HIGH SCHOOL MATHEMATICS. Four hours.

This course should be taken after the student has finished as much as is possible of his training in mathematics. This course is designed to give the student some knowledge of the foundation on which mathematics is built, the aims and purposes of teaching it in the high school, curriculum problems, the organization and presentation of subject matter, principles of teaching, teaching aids, modern mathematics for the secondary school, and methods of evaluation and testing.

Textbook: THE TEACHING OF SECONDARY MATHEMATICS, by Butler and Wren, 2nd edition, McGraw-Hill Book Co., New York, N. Y.

151L—METHODS IN SOCIAL STUDIES—SECONDARY. Four hours.

Prerequisites: Education 113 and Psychology 119, or consent of instructor.

A study of principal methods of teaching, application of psychological

principles to teaching, methods of selecting content, and materials available, as adapted to the social studies in the high school.

Textbook: TEACHING THE SOCIAL STUDIES IN SECONDARY SCHOOLS, by Arthur C. Bining and David H. Bining, New York, McGraw-Hill Book Co., latest edition.

162—CURRICULUM OF THE SECONDARY SCHOOL. Two hours.

Prerequisite: Education 113.

A critical examination of the present day curriculum with greater emphasis upon the core curriculum.

Textbook: DEVELOPING THE SECONDARY SCHOOL CURRICULUM, by J. Paul Leonard, Rinehart & Company, New York, 1946.

169—TESTS AND MEASUREMENTS. Four hours.

Consideration of good evaluative practices in elementary and high schools, the preparation and use of informal objectives and essay-type tests, a study of typical standard tests, and an introduction to elementary statistical procedures.

Textbook: MEASUREMENT IN TODAY'S SCHOOLS, by C. C. Ross and Julian C. Stanley, Third Edition, New York, Prentice-Hall, Inc.

(Students will be required to purchase certain tests costing approximately 50c).

ENGLISH

Mr. Craft Dr. Orange

73—AN INTRODUCTION TO LITERATURE. Four hours.

Reading in poetry, the short story, and the novel. Emphasis is placed on art forms. The purpose of this course is to provide critical bases for understanding and appreciating creative literature.

Prerequisites: English 25, 26, 27.

Textbooks: Benet, Stephen Vincent, JOHN BROWN'S BODY, Edited and annotated by Mabel A. Bessey. New York: Rinehart and Company, Inc., 1941; Brooks Purser, and Warren, AN APPROACH TO LITERATURE. New York: Appleton-Century-Crofts, Inc., 1952; Rolvaag, O. E., GIANTS IN THE EARTH. Harper's Modern Classics, New York: Harper and Brothers, 1927.

74—AN INTRODUCTION TO LITERATURE. Four hours.

Readings in poetry, the novel, and the drama. Emphasis is placed on art forms. The purpose of this course is to provide critical bases for understanding and appreciating creative literature.

Prerequisites: English 25, 26, 27, and 73.

Textbooks: Brooks, Purser, and Warren, AN APPROACH TO LITERATURE. New York: Appleton-Century-Crofts, Inc.. 1952. Dostoyevsky, Fyodor, CRIME AND PUNISHMENT. New York: The Modern Library, 1950.

185—LITERATURE OF THE SOUTH. Four hours.

An historical and critical survey of Southern literature from its beginning to the present.

Prerequisites: English 25, 26, 27, 73, and 74, or equivalent courses.

Textbooks: Beatty, R. C., Floyd Watkins, and Young, T. D., THE LITERATURE OF THE SOUTH. Chicago: Scott, Foresman and Company, 1952; Young, Stark, SO RED THE ROSE. New York: Charles Scribner's Sons, 1954.

GEOGRAPHY

Dr. Kelley Mr. Collier

110—GEOGRAPHY OF THE UNITED STATES AND CANADA. Four hours.

Open to sophomores, juniors, and seniors.

Textbook: ANGLO-AMERICA, by Langdon White, and Edwin J. Foscue.

118—GEOGRAPHY OF SOUTH AMERICA, MEXICO, AND THE CARIBBEAN COUNTRIES. Four hours.

A study of Latin America, intended to acquaint the student with the geography of regions differing from his own in many respects.

Open to sophomores, juniors, and seniors.

Textbooks: ECONOMIC GEOGRAPHY OF SOUTH AMERICA, by Whitbeck, McGraw-Hill Book Co., New York, N. Y., 1940, and NORTH AMERICA, by J. Russell Smith, Harcourt, Brace and Co., New York, N. Y.

145—INDUSTRIAL AND COMMERCIAL GEOGRAPHY. Four hours.
Deals principally with the geographic principles governing the location and development of the basic industries and commodity exchange.

Textbook: INDUSTRIAL AND COMMERCIAL GEOGRAPHY, by Smith, Phillips, and Smith; Henry Holt and Company, New York, 1955.

GOVERNMENT

Dr. Brent Mr. Stephenson Dr. Wilber

25—AMERICAN GOVERNMENT. Four hours.
A survey of our national government, with some related study of Mississippi courts and the state election system.

Textbooks: GOVERNMENT BY THE PEOPLE, by J. M. Burns, and Jack W. Peltason. New York: Prentice-Hall, Inc.; and MISSISSIPPI COURTS AND ELECTION SYSTEM, by L. A. Wilber.
(Note: The edition of the text is being changed. Order the one listed on your assignment sheets.)

130—STATE GOVERNMENT. Four hours.
A study of the organization and problems of state governments, with some emphasis on Mississippi.

Textbook: STATE GOVERNMENT AND ADMINISTRATION, by Austin F. MacDonald, New York: Thomas Y. Crowell Co., latest edition; and MISSISSIPPI STATE ADMINISTRATION, by L. A. Wilber.
Note: Textbook and questions are being revised. Order the edition called for on your assignment sheets.

HEALTH

Mr. Yarrow Mr. Johnson

27—COMMUNITY HEALTH. Four hours.
Community control of environmental health hazards, community control of disease; health agencies.

Textbook: YOUR COMMUNITIES' HEALTH, by Smiley and Gould, Macmillan Co., New York, 1952, Fourth Edition.

79—PERSONAL HEALTH. Four hours.
The human body and its functioning as related to problems of health and disease.

Textbook: YOUR HEALTH, by Smiley and Gould, Macmillan Co., New York, N. Y., 1954.

125—PROBLEMS OF CHILD HEALTH. Four hours.
Prerequisite: Health 79 and junior standing.
Child safety, nutrition, diseases of children, mental health of children, growth.

Textbook: INFANT AND CHILD IN THE CULTURE OF TODAY by Arnold Gesell and Frances L. Ilg, Harper and Brothers, New York.

HISTORY

Dr. Brent, Dr. Davis, Dr. De Rosier, Dr. Fike, Dr. Gonzales, Miss Jackson, Mr. McCarty

27—WORLD CIVILIZATION TO 1648 A. D. Four hours.
A study of the cultures of ancient and medieval peoples, including those of the Middle East, Europe, India, China, and America. Cultural aspects emphasized more than political history. Intended to be of value to the general student as well as history majors.

Textbook: CIVILIZATION PAST AND PRESENT, VOL. 1, by T. Walter Wallbank and Alastair M. Taylor. Scott, Foresman and Co.

28—WORLD CIVILIZATION SINCE 1648 A. D. Four hours.
A continuation of History 27, with emphasis in the latter half upon the twentieth century.

Textbook: CIVILIZATION PAST AND PRESENT, VOL. 2, by T. Walter Wallbank and Alastair M. Taylor. Scott, Foresman and Co.

61—AMERICAN HISTORY TO 1877. Four hours.
A study of some of the most important movements in the history of the United States. (Required of history majors.)

Textbook: Being changed. Student should order the ones listed on the assignment sheets.

62—AMERICAN HISTORY SINCE 1877. Four hours.
A continuation of History 61. (Required of history majors.)

Textbook: Being changed. Student should order the ones listed on the assignment sheets.

129—AMERICAN FOREIGN RELATIONS SINCE 1898. Four hours.
Emphasis on imperialism, the World Wars, and U. S. relations with international organizations.

Textbook: A DIPLOMATIC HISTORY OF THE AMERICAN PEOPLE, by Thomas A. Bailey. New York: F. S. Crofts and Co.; latest edition.
Choice of several supplementary textbooks.((See mimeographed assignments).

138—HISTORY OF THE OLD SOUTH. Four hours.
A reading and research course on the ante-bellum South. Special attention given to slavery, plantation life, and manners and customs.

Textbooks: LIFE AND LABOR IN THE OLD SOUTH, by U. P. Phillips, Boston: Little Brown and Co., 1929; and A HISTORY OF THE OLD SOUTH, by Clement Eaton.
Choice of several supplementary textbooks.((See mimeographed assignments).

140—CIVIL WAR AND RECONSTRUCTION. Four hours.
An intensive study of the period from 1861 to 1877.

Textbook: THE CIVIL WAR AND RECONSTRUCTION, by J. G. Randall. Atlanta: D. C. Heath and Co., 1937.

170—THE VERSAILLES ERA, (1919-1939). Four hours.
The creation, deterioration, and destruction of the European system as set up in the Treaty of Versailles. A survey of European developments from 1919 to 1939.

Textbook: EUROPE SINCE 1914, by F. Lee Benns. New York: F. S. Crofts and Co.: latest edition.

MATHEMATICS

Dr. Felder, Mr. Van Hook, Mr. Munn, Dr. Nicholson, Mr. Sanders

21—BASIC MATHEMATICS. Four hours.
An elementary treatment of fundamental concepts including logic, the number system, ratio and proportion, percentage, operation and computation with exponents, linear equations, and elementary statistical procedures.

Textbook: FUNDAMENTAL MATHEMATICS, by Wade and Taylor, McGraw-Hill Book Co., New York, N. Y., 1956.

31—COLLEGE ALGEBRA. Four hours.
A first course in college algebra.

Textbook: COLLEGE ALGEBRA, by Reese and Sparks, McGraw-Hill Book Co., New York, N. Y., 1945.

32—COLLEGE ALGEBRA. Four hours.
A second course in college algebra and continuation of 31.

Textbook: COLLEGE ALGEBRA, by Rietz and Crathorne, Henry Holt & Co., New York, 1939.

35—PLANE TRIGONOMETRY. Four hours.

Textbook: PLANE AND SPHERICAL TRIGONOMETRY, by Paul A. Rider, Macmillan Co., New York, 1942.

75—ANALYTICAL GEOMETRY. Four hours.

Prerequisites: Mathematics 35 and Mathematics 31.

Textbook: ANALYTIC GEOMETRY, by Clyde E. Love, Macmillan Co., New York, N. Y.

76—ANALYTICAL GEOMETRY. Four hours.

Prerequisite: Mathematics 75. This is a continuation of 75.

Textbook: ANALYTIC GEOMETRY, by Clyde E. Love, Macmillan Co., New York, N. Y., 1948.

138—THE HISTORY OF MATHEMATICS. Four hours.

Textbook: A SHORT HISTORY OF MATHEMATICS, by Sanford, Houghton Mifflin Co., Atlanta, Ga., 1930.

PHYSICAL EDUCATION

Mr. Lewis, Mr. Johnson, Mr. Taylor, Mr. Townley

56—HISTORY OF PHYSICAL EDUCATION. Two hours.

A study of physical education from the days of primitive man to the present.

Textbook: A BRIEF HISTORY OF PHYSICAL EDUCATION, by E. A. Rice, Revised Edition, A. S. Barnes and Company, New York, 1929.

70—INTRODUCTION TO PHYSICAL EDUCATION. Four hours.

Textbook: Brucher, Charles A., FOUNDATIONS OF PHYSICAL EDUCATION, C. V. Mosby Company, N. Y., Latest Edition.

100B—COACHING THE MAJOR SPORTS—BASKETBALL. Two hours.

The growth and popularity of basketball, selection, practice, and training of players, offensive and defensive strategy.

Textbook: CHAMPIONSHIP BASKETBALL, by Adolph Rupp, Prentice-Hall Co., 70 50th Avenue, New York, 1948.

100C—COACHING THE MAJOR SPORTS—BASEBALL. Two hours.

A study of the background and development of baseball, coaching of the fundamentals, player selection and placement, and other coaching problems.

Textbook: BASEBALL, by John W. "Jack" Coombs, Second Edition, Prentice-Hall, Inc., New York, 1947.

151—PHYSICAL EDUCATION IN SECONDARY SCHOOLS. Four hours.

Experience in planning activities for the high school and in reviewing or learning the necessary skills and techniques of leadership. Opportunity for study of rhythms, dual sports, tumbling, gymnastics, group games (volleyball, speed ball, soccer), and aquatics.

Textbook: METHODS IN PHYSICAL EDUCATION, by Kozman, Casidy and Jackson, W. B. Saunders Co., Philadelphia, Pa., 1952.

190—ORGANIZATION AND ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION. Four hours.

A study of the scope of the program and related administrative problems.

Textbook: ORGANIZATION AND ADMINISTRATION OF HEALTH AND PHYSICAL EDUCATION, by Williams and Brownell, W. B. Saunders Co., Philadelphia.

PSYCHOLOGY

Dr. Musgrave, Dr. Stritch, Mr. Frye, Mr. Rabin

65—GENERAL PSYCHOLOGY. Four hours.

Prerequisite: Sophomore standing.

An introduction to the scientific study of human behavior and experience. A core requirement for all degrees.

Textbook: Garrett, H. E., GENERAL PSYCHOLOGY, American Book Co., 1955.

116—HUMAN GROWTH AND DEVELOPMENT—PART I: CHILD. Four hours.

Prerequisite: Psychology 65.

Study of the child through the elementary school years, emphasizing principles and problems of development. Case studies of individual children.

Textbook: Garrison, K. C., GROWTH AND DEVELOPMENT, Longmans, Green and Co., 2nd Edition, 1959.

119—EDUCATIONAL PSYCHOLOGY. Four hours.

Prerequisite: Psychology 65.

Application of psychological methods, facts, and principles to education.

Textbook: EDUCATIONAL PSYCHOLOGY, by Lee J. Cronbach, Harcourt, Brace, and Co., New York, N. Y., 1954.

132—HUMAN GROWTH AND DEVELOPMENT, PART II: ADOLESCENT. Four hours.

Prerequisite: Psychology 65.

A course dealing with the development of the individual through the adolescent years. Case studies of individual adolescents.

Textbook: PSYCHOLOGY OF ADOLESCENCE, 4th Edition, by Luella Cole, Rinehart & Co., New York, 1954.

137—MENTAL HYGIENE. Four hours.

Characteristics of the wholesome personality and the building of healthy emotional attitudes; promotion of good mental health and prevention of abnormalities.

Textbook: MENTAL HYGIENE, 3rd Edition, by Herbert Carroll, Prentice-Hall, Inc., New York, 1956.

RECREATION

Dr. Shivers

140—RECREATION LEADERSHIP. Four hours.

A course offering opportunity to develop individual personality and competency in leading recreational activities.

Textbook: SOCIAL GROUP WORK PRACTICE, by Gertrude Wilson and Gladys Ryland. Cambridge, Massachusetts: Houghton Mifflin Company, 1949.

SOCIOLOGY

Dr. Burrus, Mr. South

107 (Formerly 75)—RURAL SOCIOLOGY. Four hours.

This course is a study of rural society; its people, structure, institutions, processes and relations to urban society. Students who have taken this course as Sociology 75 may not duplicate it for credit.

Textbook: RURAL SOCIOLOGY, by Lowry Nelson, American Book Co., Cincinnati, Ohio, 2nd edition, 1955.

MISSISSIPPI SOUTHERN COLLEGE

Hattiesburg, Mississippi

DEPARTMENT OF CORRESPONDENCE

APPLICATION FOR CORRESPONDENCE STUDY ON THE COLLEGE LEVEL

Date_____

1. Your name { Miss / Mrs. / Mr. } _____

   Color_____ Date of Birth_____

2. Mailing Address_____ County_____

   City_____ State_____

   Permanent home address_____ County_____

3. Name of course you desire_____

   Number_____ Credit Hours_____

   Have you at any time previously registered for this course?_____

   If so, did you fail the course?_____

   (Correspondence courses may not be taken to remove failing or incomplete grades received in campus courses without the written approval of the Dean.)

4. Were you ever registered in M.S.C.?_____ Qr. Hr. Credits_____

5. Did you ever attend M.S.C. Summer School?_____ If so, what year_____

6. Have you taken correspondence work at M. S. C.?_____

   If so, when_____ What courses_____

7. Under what name were you registered?_____

8. Are you a H. S. graduate?_____ If so, when?_____

   What school _____

9. Are your high school units filed in our Registrar's Office?_____

10. Have you any college credits from a college other than Southern_____. If so how many?_____ If so, what college?_____

11. For what certificate or degree are you working?_____

12. What course or courses have you had which you think may serve as prerequisites to the course you here request?_____

13. Are you NOW taking work with ANY other college?_____

    If so, what work?_____ What College?_____

14. Have you ever taught school?_____ What years?_____

    Grades or subjects?_____

15. Are you now teaching?_____ If so, what school?_____

    What grade or subjects?_____

16. Amount herewith enclosed for fee ($_____). Send by Money Order only.

NOTE: 1—Duplicates of this blank will be sent upon request.
2—Fees are not returnable after lesson assignments have gone out of the correspondence office.

MISSISSIPPI SOUTHERN COLLEGE

Hattiesburg, Mississippi

DEPARTMENT OF CORRESPONDENCE

APPLICATION FOR HIGH SCHOOL CORRESPONDENCE STUDY

Date_____

1. Your name Miss / Mrs. / Mr. _____

   Date of Birth_____ Color_____

2. Mailing address_____

   County _____

3. Name of course you desire_____

   _____ Number_____ Units_____

4. Name of High School_____

   (a) Are you now enrolled?_____ Class_____ No. of Credits_____

   (b) If not now enrolled: Did you graduate?_____ When?_____

   No. of Credits?_____

5. Have you ever taken correspondence work?_____ When?_____

   Where?_____ Course_____ Credit_____

6. Amount herewith enclosed for fee ($_____). Remittance should be by money order or check. Do not send stamps or cash.

7. Your high school superintendent must fill in the following blanks.

   (a) Name of supervisor appointed by superintendent_____

   _____

   (b) Address of supervisor_____

   _____

   (c) This enrollment approved:

   _____

   Principal or Superintendent

   _____

   School

   _____

   Address of School

8. Reasons for taking correspondence work:
   (Check one)

   (a) Complete high school credits ☐

   (b) Business training ☐

   (c) Further study ☐

Make application and remittance to Correspondence Division, Department of High School Correspondence Study. Make remittance payable to Mississippi Southern College.

BOOK ORDER FORM

Mail directly to Mississippi Southern College Bookstore, Station A, Hattiesburg, Mississippi

Date_____

Name (please print)_____

Street and Number_____

City_____ Zone_____ State_____

Please send C. O. D. the following books:

Author	Title	Edition

Correspondence course for which needed:_____

If available, send used books Yes ☐

No ☐

BOOK ORDER FORM

Mail directly to Mississippi Southern College Bookstore, Station A, Hattiesburg, Mississippi

Date_____

Name (please print)_____

Street and Number_____

City_____ Zone_____ State_____

Please send C. O. D. the following books:

Author	Title	Edition

Correspondence course for which needed:_____

If available, send used books Yes ☐

No ☐

COURSES OFFERED BY CORRESPONDENCE ON THE HIGH SCHOOL LEVEL

COMMERCE

Elementary Shorthand Vx
Elementary Shorthand VIx
General Business XIIIx
General Business XIVx
Elementary Typewriting Ix
Elementary Typewriting IIx
Advanced Typewriting IIIx
Advanced Typewriting IVx
Bookkeeping IXx
Bookkeeping Xx
Commercial Law XVIIx-46
Business Arithmetic IXx

ENGLISH

Ninth Grade English Ix
Ninth Grade English IIx
Tenth Grade English IIIx
Tenth Grade English IVx
Eleventh Grade English Vx
Eleventh Grade English VIx
Twelfth Grade English VIIx
Twelfth Grade English VIIIx
Effective Business Correspondence XXIx-55
Journalism IXx-52

HOME ECONOMICS

Homemaking Ix
Homemaking IIx
Homemaking IIIx
Homemaking IVx

LANGUAGES

First Year Spanish XLIx
First Year Spanish XLIIx
Second Year Spanish XLIIIx
Second Year Spanish XLIVx
Beginning French XXXIx
Beginning French XXXIIx
Second Year French XXXIIIx
Second Year French XXXIVx

MATHEMATICS

Elementary Algebra Ix
Elementary Algebra IIx
Plane Geometry IIIx
Plane Geometry IVx
Advanced Algebra Vx
Advanced Algebra VIx
Trigonometry VIIx
Solid Geometry VIIIx54
General Mathematics XIx-50
General Mathematics XIIx-51

SCIENCE

Biology Vx
Biology VIx
General Science IIIx-47
General Science IVx-47

SOCIAL SCIENCE

World History IIIx
World History IVx
American History Vx
American History VIx
American Government XIIIx-52
Economics XIx
World Geography Ix
Problems in American Democracy VIIx

53 Miss Roberts

COURSES OFFERED BY CORRESPONDENCE ON THE COLLEGE LEVEL

Business Administration & Commerce

40 Introduction to Business
55 Principles of Economics, Part I
56 Principles of Economics, Part II
71 Principles of Accounting I
72 Principles of Accounting II
73 Principles of Accounting III
103 Business Correspondence
126 General Insurance
130 Principles of Marketing
134 Salesmanship
142 Principles of Management
166 Business Law I
167 Business Law II
170 Real Estate

Education

20 The Teacher and the Community
66 The Modern Elementary School
101 Arithmetic in the Elementary School
103 Social Studies in the Elementary Grades
107 Reading and Language Arts in the Elementary School
113 Principles of Teaching in High School
117 Methods and Materials in Children's Literature
128 Historical Foundations of American Education
136 Principles of Guidance
143 Methods and Materials in the Elementary Grades
151K (Formerly Mathematics 131) The History of Mathematics
151L (Formerly History 125) Methods in Social Studies—Secondary
162 Curriculum of the Secondary Schools
169 Tests and Measurements

English

73 An Introduction to Literature
74 An Introduction to Literature
185 Literature of the South

Geography

110 Geography of United States and Canada
118 Geography of South America, Mexico, and the Caribbean Countries
145 Advanced Economic and Commerical Geography

Government

25 American Government
130 State Government

Health

27 Community Hygiene
79 Personal Hygiene
125 Problems of Child Health

History

27 World Civilization, 5000 B. C. to 1648 A. D.
28 World Civilization Since 1648 A. D.
61 Problems in American History
62 Problems in American History, Continued
129 Recent American Foreign Relations
138 History of the Old South
140 Civil War and Reconstruction
170 Recent European History

Mathematics

21 Basic Mathematics
31 College Algebra
32 College Algebra
35 Plane Trigonometry
75 Analytical Geometry
76 Analytical Geometry
131 See Education 151K
138 The History of Mathematics

Physical Education

56 History of Physical Education
70 Introduction to Physical Education
100B Coaching The Major Sports—Basketball
100C Coaching The Major Sports—Baseball
151 Physical Education in Secondary Schools
190 Organization and Administration of Health and Physical Education

Psychology

65 General Psychology
116 Human Growth and Development, Part I: Child
119 Educational Psychology
132 Human Growth and Development, Part II: Adolescent
137 Mental Hygiene

Recreation

140 Recreation Leadership

Sociology

107 (Formerly 75) Rural Sociology